PK Kelkar Library
Indian Institute of Technology, Kanpur

FAQs on New Koha Online Public Access Catalog (OPAC)

Q How can I access the Library Catalog?
A You can access new library catalog through Library webpage or http://libserv.iitk.ac.in/

Q What is new in Library Catalog?
A It is a web based international standard library catalog using an open source library management software “KOHA”. This gives you an upgraded version of the library catalog which includes improvement in search & retrieval, link to google cover images/contents, enables print options and exports search results in different formats etc.

Q What are the salient features of new Library catalog?
A Login based online services
   • Get SMS and email for each library transactions.
   • Access personalized features using Pingala ID and Password. (http://pingala.iitk.ac.in)

   Search and retrieve
   • Search history is saved for future use.
   • Your reading history is saved by default.
   • Print or save in different bibliographic format.
   • Sort/Refine search results by title/author/year of publication.
   • Cover image of books fetched from Google books.
   • Link to google content if cover image is symbolized as corner folded.

   Personalize
   • Make a private list of books of your interest for ready reference.
   • Rate the book

Q How can I renew book(s)?
A You can renew book/s through the online catalog using your Pingala ID and password OR visit library circulation counter.

Q How do I reserve/hold book(s)?
A Logged in user can reserve/hold a book/s through the online catalog, please note that you can reserve a book(s) only if it is checked out. The person will be intimated about the reservation as and when it becomes ready.

Q How can I suggest book(s)?
A You can suggest book(s) through Pingala, by clicking library services (Service to be introduced soon).

Q How can I search particular Accession Number/Barcode?
A e.g. bc= A12345

Q What are the item types available in the library?
A PK Kelkar Library has following category of materials:
   Books: (For general reading available for home loan)
   Bound Volume: (Bound volume journals not for home loan)
   CD/DVDs: (Digital contents to be referred within the library)
   Gifted Books: (Book received as gratis available for general reading and home loan)
   Reference: (Reference materials not for home loan)
   Text Books: (Text Books are general reading books, to be to be referred within the library)
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| **Q** What is Summary?  
Your summary gives information on your checkouts, reserves (hold) and overdue etc. | **A**  
**Q** How do I know my overdue charges/fines?  
Overdue charges/fines accumulated as on date under your fines.  
**Q** What can I see under personal details?  
This gives your detail information like address, designation, PF/Roll no, email id etc.  
**Q** What is search history?  
The search made after login is saved by default.  
**Q** How do I get my reading history?  
Reading history are saved by default.  
**Q** How do I recommend a book?  
The option will be temporarily disabled; a new option will be available through Pingala link soon.  
**Q** What is your messaging?  
You have the freedom to restrict any of the service like email, SMS etc.  
**Q** What is the use of your list?  
You can search and select the book and put it into a list for future use, or for import into reference tool software. | **A**  
Please click you Name/PF No hyperlink on the top of the page (if logged in).  
**Q** How do I change password?  
Please visit [http://pingala.iitk.ac.in](http://pingala.iitk.ac.in) and change your password, by following the instructed steps.  
**Q** Whom I should contact, in case of any problem?  
Please contact 6055, 7002, 7671 and 7334 for any assistance or mail to [librarian@iitk.ac.in](mailto:librarian@iitk.ac.in). |