PK Kelkar Library
Indian Institute of Technology, Kanpur

FAQs on New Koha Online Public Access Catalog (OPAC)

Q   How can I access the Library Catalog?
A   You can access new library catalog through Library webpage or http://libserv.iitk.ac.in/

Q   What is new in Library Catalog?
A   It is a web based international standard library catalog using an open source library management software "KOHA". This gives you an upgraded version of the library catalog which includes improvement in search & retrieval, link to google cover images/contents, enables print options and exports search results in different formats etc.

Q   What are the salient features of new Library catalog?
A   Login based online services
- Get SMS and email for each library transactions.
- Access personalized features using Pingala ID and Password. (http://pingala.iitk.ac.in)

Search and retrieve

- Search history is saved for future use.
- Your reading history is saved by default.
- Print or save in different bibliographic format.
- Sort/ Refine search results by title/author/year of publication.
- Cover image of books fetched from Google books.
- Link to google content if cover image is symbolized as corner folded.

Personalize
- Make a private list of books of your interest for ready reference.
- Rate the book

Q   How can I renew book(s)?
A   You can renew book/s through the online catalog using your Pingala ID and password OR visit library circulation counter.

Q   How do I reserve/hold book(s)?
A   Logged in user can reserve/hold a book/s through the online catalog, please note that you can reserve a book(s) only if it is checked out. The person will be intimated about the reservation as and when it becomes ready.

Q   How can I suggest book(s)?
A   You can suggest book(s) through Pingala, by clicking library services (Service to be introduced soon).
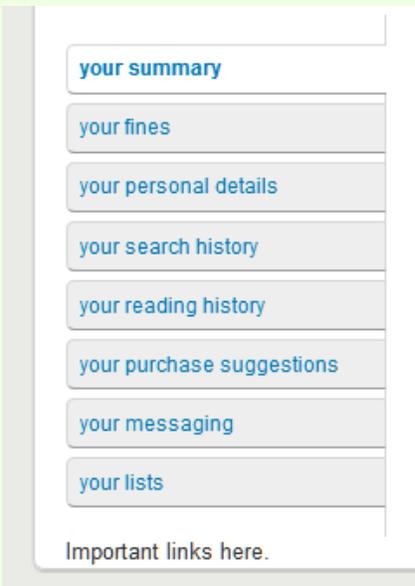
Q   How can I search particular Accession Number/Barcode?
A   e.g. bc= A12345

Q   What are the item types available in the library?
A   PK Kelkar Library has following category of materials:
Books: (For general reading available for home loan)
Bound Volume: (Bound volume journals not for home loan)
CD/DVDs: (Digital contents to be referred within the library)
Gifted Books: (Book received as gratis available for general reading and home loan)
Reference: (Reference materials not for home loan)
Text Books: (Text Books are general reading books, to be to be referred within the library)

your summary

your fines

your personal details

your search history

your reading history

your purchase suggestions

your messaging

your lists

Important links here.

Q What is Summary?
Your summary gives information on your checkouts, reserves (hold) and overdue etc.
Q How do I know my overdue charges/fines?
Overdue charges/fines accumulated as on date under your fines.
Q What can I see under personal details?
This gives your detail information like address, designation, PF/Roll no, email id etc.
Q What is search history?
The search made after login is saved by default.
Q How can I get my reading history?
Reading history are saved by default.
Q How do I recommend a book?
The option will be temporarily disabled; a new option will be available through Pingala link soon.
Q What is your messaging?
You have the freedom to restrict any of the service like email, SMS etc.
Q What is the use of your list?
You can search and select the book and put it into a list for future use, or for import into reference tool software.

Q   My Summary details are not available.
A   Please click you Name/PF No hyperlink on the top of the page (if logged in).

Q   How do I change password?
A   Please visit http://pingala.iitk.ac.in and change your password, by following the instructed steps.

Q   Whom I should contact, in case of any problem?
A   Please contact 6055, 7002, 7671 and 7334 for any assistance or mail to librarian@iitk.ac.in.